

The Single Plan for Student Achievement

Woodside Elementary School District

2017-2018 School Year

4169088-6045165
CDS Code

The *Single Plan for Student Achievement* (SPSA) is a plan of actions to raise the academic performance of all students to the level of performance goals established under the California Academic Performance Index. California *Education Code* sections 41507, 41572, and 64001 and the federal No Child Left Behind Act (NCLB) require each school to consolidate all school plans for programs funded through the School and Library Improvement Block Grant, the Pupil Retention Block Grant, the Consolidated Application, and NCLB Program Improvement into the *Single Plan for Student Achievement*.

For additional information on school programs and how you may become involved locally, please contact the following person:

Contact Person: **Dr. Beth Polito**
Position: **Superintendent**
Telephone Number: **(650) 851-1571**
Address: **3195 Woodside Road, Woodside, CA 94062**
E-mail Address: **bpolito@woodsideschool.us**

The Woodside Elementary School District Governing Board approved the Single Plan for Student Achievement on January xx, 2018.

2016-2017 Site Council Goals and Action Plan Summary

In the 2016-2017 school year, the Site Council focused on the following goals:

School Site Council Goal #1 – Woodside Elementary School will provide a differentiated experience for all students in all key subject areas within a positive and accepting learning environment. Students who require support and those who require challenge will be supported in their specific learning goals.

Summary of Actions for Goal #1 for 2016-2017:

1. Support for students with diverse learning styles, taking into account multiple intelligences, language and cultural backgrounds
2. Support for teachers through teacher professional development including training in reading and math assessments
3. Communication of differentiation to the parent community
4. Program review of the clustering model in math for grades 3-5

School Site Council Goal #2 – Middle School Instructional Program and Community Building: The Middle School program will focus on continuing to ensure that all students are prepared for a rigorous high school experience.

Summary of Actions for Goal #2 for 2016-2017:

1. Market the Middle School
2. Track alumni
3. Community building
4. Gauge the Middle School climate

School Site Council Goal #3 - All WES students will be introduced to design thinking theory and protocol as a tool for problem solving. They will progressively learn more about the design process as they move through TK-8th grade. WES students will use design thinking protocol to problem solve and enhance every day instructional experiences.

Summary of Actions for Goal #3 for 2016-2017:

1. Publish curriculum by grade level
2. Understand opportunities for open exploration
3. Share with the community
4. Tap into additional resources and contact parents for career sharing
5. Improved communication through the middle school website, newsletter, and teacher webpages

School Site Council Goal #4 - The SSC Sub-committee will liaison with the SEL Committee to enhance and articulate the SEL program throughout the grade spans and throughout the school day.

Summary of Actions for Goal #4 for 2016-2017:

1. Student Council to explore a student recognition system for Middle School similar to the K-5 Paws of Praise
2. Support and extend SEL practices on the playground such as a “Buddy Bench” and “Peace Path” as support for conflict resolution
3. Support the SEL Committee in designing and publicizing a parent education event on SEL tools and practices
4. Research ways to implement mindfulness practices at school and at home.
5. Reach out to PTA regarding status of new family support systems and how they might be enhanced

Planned Improvements in Student Performance for 2017-2018

The school site council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet API and AYP growth targets. In addition to student performance information, the SSC has review the goals of the recently adopted five-0year Strategic Plan. As a result, it has adopted the following school goals, related actions, and expenditures to raise the academic performance of student group not meeting state standards:

Woodside Elementary School (WES) Site Council Goals 2017-2018				
<u>School Site Council Goal #1</u>				
Woodside Elementary School will provide a differentiated experience for all students in all key subject areas within a positive and accepting learning environment. Students who require support and those who require challenge will be supported in their specific learning goals.				
<u>Measured by:</u>				
1. See evidence				
Sub-committee members: Lead-Lauren Petrea, Lauren Baumgartner, Melissa Zdrodowski, Todd Zwaanstra				
	<i>Strategies/ Action Steps</i>	<i>Evidence</i>	<i>Status</i>	<i>Responsibility</i>
1.1	a. Support for students with diverse learning styles, taking into account multiple intelligences, language and cultural backgrounds	1. Ongoing implementation of differentiation in math, reading, and writing 2. Ongoing professional development around Readers & Writers workshop via Teachers' College and coaching support 3. SVM I training 4. Technology training 5. CELDT assessment data	Ongoing implementation of differentiation in math, reading, and writing 2. Ongoing professional development around Readers & Writers workshop via Teachers' College and coaching support 3. Completed 4. Completed 5. Reviewed	1. Principal 2. Teaching Staff
1.2	a. Support for teachers through Teacher Professional Development and provision of resources for: <ul style="list-style-type: none"> • Introduction of "Depth and Complexity" to all teaching staff in all subject areas • Develop a robust understanding of math through SVM I • Ongoing assessment for reading • Structured Word Inquiry • Needs of students with diverse language backgrounds • Next Generation Science Standard training 	1. Admin to report on training that occurs during the 17-18 school year 2. MARS assessment data 3. DRA reading assessment data 4. CAASPP data 5. Investigate differentiation reading model 6. Online test prep for CAASPP 7. Survey teachers on classroom differentiation strategies	1. Completed 2. Reviewed and will assess again in March 2018 3. DRA assessment completed; will do another round 4. Reviewed 5. Ongoing 6. Ongoing	1. Principal

	<ul style="list-style-type: none"> Cross grade level meetings 	8. Principal to schedule meetings	8. 3 rd /4 th and 4 th /5 th cross grade level meetings completed	
1.3	a. Communication of differentiation to parent community	<ol style="list-style-type: none"> Updated website; BTSN presentations that include how differentiation is addressed in various grade levels; Principal Chats in November and January Connection between SEL and differentiation to meet the needs of students; regular check-in with SEL and Outreach Committees Grade level and library websites to include resources to support student learning at home for both below and above grade level 	<ol style="list-style-type: none"> Ongoing Ongoing Ongoing 	<ol style="list-style-type: none"> Principal Teaching Staff Committee Members Teaching Staff
1.4	a. Program implementation of differentiation model in math grades 3-5	1. Report on the program review, including feedback from teachers and students		1. Principal

Woodside Elementary School (WES) Site Council Goals 2017-2018

School Site Council Goal #2

Middle School Instructional Program and Community Building: The Middle School program will focus on continuing to ensure that all students are prepared for a rigorous high school experience.

Measured by:

1. See evidence

Sub-committee members: Lead-Steve Frank, Jennifer Mull, Meredith Raney, Jennifer Zweig

<i>Strategies/ Action Steps</i>		<i>Evidence</i>	<i>Status</i>	<i>Responsibility</i>
2.1	a. Market the Middle School	<ol style="list-style-type: none"> 1. Student marketing video 2. Communication through Instagram 3. Created an annual calendar of Middle School specific parent and student events 	<ol style="list-style-type: none"> 1. Marketing video to be created and posted on website 2. Continue to use Instagram for parent and student communication 3. Calendar available on school website 	<ol style="list-style-type: none"> 1. Middle School Students 2. Principal 3. Middle School Staff
2.2	a. Track Alumni	<ol style="list-style-type: none"> 1. Data on high school attendance 2. Track college attendance 	<ol style="list-style-type: none"> 1. Ongoing implementation with data added each year (starting with HS attendance and moving to college) 	<ol style="list-style-type: none"> 1. Principal 2. Office Staff 3. Former Middle School Graduates
2.3	<ol style="list-style-type: none"> a. Social Emotional Learning b. Investigate potential resources to promote digital citizenship 	<ol style="list-style-type: none"> 1. A postcard has been created to recognize middle school students 2. Other ideas to recognize these students: breakfast, bulletin board – to be discussed 3. Evaluate teacher advisory program 	<ol style="list-style-type: none"> 1. Framework to be implemented in 2017-18 school year 	<ol style="list-style-type: none"> 1. Principal 2. Middle School Staff 3. Students
2.4	a. Gauge Middle School Climate	<ol style="list-style-type: none"> 1. Student survey to be created 	<ol style="list-style-type: none"> 1. Researching advisory programs from other schools 2. Use Advisory as a focus group to understand issues and develop a 	<ol style="list-style-type: none"> 1. Principal 2. Middle School Staff 3. Students

			<p>survey by the end of trimester 2</p> <p>3. Implement the survey before the end of the 2017-18 school year</p>	
2.5	High School Transition Support	<ol style="list-style-type: none"> 1. 1-on-1 8th grade meetings 2. General Middle School high school meetings 3. High school transition pages on website 4. Spring time alumni panel 	<ol style="list-style-type: none"> 1. Continue implementing via online scheduling 2. Continue implementing and add language on support 3. Update regularly 4. Schedule and coordinate with alumni 	<ol style="list-style-type: none"> 1. Principal 2. Alumni

Woodside Elementary School (WES) Site Council Goals 2017-2018

School Site Council Goal #3

All WES students will be introduced to design thinking theory and protocol as a tool for problem solving. They will progressively learn more about the design process as they move through TK-8th grade. WES students will use design thinking protocol to problem solve and enhance every day instructional experiences.

Measured by:

1. See evidence

Sub-committee members: Lead-Harlin Hansen, Katie Cicero, Julie Mandia, Marc Tarpenning

<i>Strategies/Action Steps</i>		<i>Evidence</i>	<i>Status</i>	<i>Responsibility</i>
3.1	a. Publish curriculum by grade level <ul style="list-style-type: none"> • What skills and how are they emphasized; types of projects • How it builds on itself year over year • More cross-grade activities (i.e. with buddies K-5) 	1. Create a comprehensive guide to Design at Woodside School 2. Buddy projects 3. Update scope and sequence		1. Design Committee
3.2	a. Understand opportunities for open exploration <ul style="list-style-type: none"> • When is the design lab open (lunch, recess)? • Could there be opportunities to use a wider range of materials? 	1. Conversation with administration and teachers about more open projects 2. Lunch challenges and open lab		1. Design Staff
3.3	a. Share more with the community b. Communication	1. Display projects on campus and in lab 2. Utilize website 3. Social media		1. Design Staff 2. Grade Levels and Departments
3.4	a. Tap into additional resources for help	1. Contact parents about lunchtime career sharing		1. Design Staff 2. Design Committee
3.5	a. Design of lab			

Woodside Elementary School (WES) Site Council Goals 2017-2018

School Site Council Goal #4

The SSC Subcommittee will liaison with the SEL Committee to enhance and articulate the SEL program throughout the grade spans and throughout the school day.

Measured by:

1. See evidence

Sub-committee members: Lead-Steve Frank, Jennifer Zweig, Tom Limbert & the SEL Committee

<i>Strategies/ Action Steps</i>		<i>Evidence</i>	<i>Status</i>	<i>Responsibility</i>
4.1	a. Work with Student Council to explore a student recognition system for Middle School similar to K-5 Paws of Praise (e.g. peer to peer)	1. Middle School SEL recognition postcards to mail to students.		1. Middle School Principal 2. Student Council
4.2	a. Support and extend SEL practices on the playground such as a “Buddy Bench” for connecting students and a “Peace Path” visual support for conflict resolution	1. Implementation of a buddy bench and peace path		1. Director of Student Services 2. P.E. Teacher 3. 4 th Grade Teachers
4.3	a. Support the SEL Committee in designing and publicizing a parent education event that reviews SEL tools and common practices	1. Hold SEL parent event in the spring 2. Wildcats Weekly articles on SEL and wellness to encourage independence and resiliency		1. SEL Committee
4.4	a. Research ways to implement mindfulness practices within the school day and at home. Present results to the Site Council and recommend next steps.	1. Present results to the Site Council and recommend next steps 2. PTA grant funded SEL library		1. SSC Sub-committee 2. SEL Committee
4.5	a. Reach out to PTA regarding status of new and outreach family support systems (i.e. buddy families) and how it can be enhanced.	1. Successful new family and Outreach events on and off campus 2. One on one meetings with new Tinsley families		1. SSC Sub-committee
4.6	a. Support teachers and parents in encouraging students to be more self-reliant, resilient, responsible, and independent. b. Encourage leadership and kindness school-wide. c. Encourage unity in class, school, and community.			1. Principals 2. Teachers
4.7	Investigate potential resources to promote digital citizenship			

School Site Council Membership

Woodside Elementary School

Education Code Section 64001(g) requires that the SPSA be reviewed and updated at least annually, including proposed expenditures of funds allocated to the through the Consolidated Application, by the school site council. At elementary schools, the school site council must be constituted to ensure parity between (a) the principal, classroom teachers, and other school personnel, and (b) parents of students attending the school or other community members. Classroom teachers must comprise a majority of persons represented under section (a). At secondary schools there must be, in addition, equal numbers of parents or other community members selected by parents, and students. Members must be selected by their peer group. The current make-up of the school site council is as follows:

Names of Members	Principal	Classroom Teacher	Other School Staff	Parent or Community Member	Secondary Student
Dr. Beth Polito, Superintendent			(X)		
Steve Frank, Middle School Principal	X				
Lauren Petrea, Elementary School Principal	X				
Lauren Baumgartner		X			
Katie Cicero		X			
Harlin Hansen		X			
Jennifer Mull		X			
Julie Mandia				X	
Meredith Raney				X	
Melissa Zdrodowski				X	
Todd Zwaanstra				X	
Jennifer Zweig				X	
Marc Tarpenning, WESD Board Liaison				X	
Number of members of each category	2	5	0	6	0

Recommendations and Assurances Woodside Elementary School

The Woodside Elementary School Site Council recommends this school plan and proposed expenditures to the WESD governing board for approval and assures the board of the following:

1. The school site council is correctly constituted and was formed in accordance with district governing board policy and state law.
2. The school site council reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the school plan requiring board approval.
3. The school site council sought and considered all recommendations from the following groups or committees before adopting this plan (*Check those that apply*):

English Learner Advisory Committee (GRUPO Union)

Gifted and Talented Education Program Advisory Committee (GATE)

Safety Committee

4. The school site council reviewed the content requirements for school plans of programs included in this *Single Plan for Student Achievement* and believes all such content requirements have been met, including those found in district governing board policies and in the LEA Plan.
5. This school plan is based on a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.
6. This school plan was adopted by the School Site Council at a public meeting on:
January 8, 2018

Attested:

Dr. Beth Polito _____	_____	1- -2018
Typed name of School Superintendent	Signature of School Superintendent	Date

Meredith Raney Melissa Zdrodowski _____	_____	1- -2018
Typed name of SSC Co-Presidents	Signature of SSC Presidents	Date